

**Aloha Arborist Association**  
**Board of Directors Meeting Minutes**  
**July 19, 2007**

Members Present: Steve Nimz, Carol Kwan, Val Aipperspach, Leon Marcus, Kevin Eckert, Dudley Hulbert, Patrick Oka, Mark Leon, Sergio Vasquez, Nusi Manufekai, Doug DeMoss, Chris Hudnall, Rodney Nakashima, Randy Liu, Gregory Severino, Don Bergan, Dan Severino, Brian Groelsma

Guests: Teresa Trueman-Madriaga, Austin Braaten, Dan Kraus, Tivica Ahomanu

**I. CALL TO ORDER AND APPROVAL OF THE JUNE MEETING MINUTES**

A) President Gregory Severino called the meeting to order at 6:36 p.m. The June minutes were approved as written.

**II. OLD BUSINESS**

A) 2007 ISA Conference & Trade Show

i) ITCC (Leon)

(i) Leon needs a spare car battery that someone can sacrifice for 4-5 days. This needs to have posts. Greg offered to provide one from PLMI. He'll deliver it to Leon on Monday, July 23, 2007.

ii) Field Day (Carol)

(a) Local Arboriculture Booth

(i) Doug DeMoss offered to help cover an afternoon shift. Steve volunteered Dave Rohner. Kevin suggested Chris Schoonover from Kauai. He'll send Carol Chris' contact info.

(b) General Education Booth

(i) Steve volunteered Dave Rohner to help with this as well.

iii) SCA Program (Steve)

(a) About 45-50 people have registered for the Waikiki tour. Dudley, Austin, Greg, Heidi, Dave Rohner, Mark Leon, Val, and Brian Groelsma will be tour guides. Steve will be a floater and fill in wherever he's needed. The tour will begin at the bottom of the Sheraton escalators. The SCA will be supplying water bottles.

(b) By the Natatorium, the City will be helping out with dissecting two coconuts, one royal palm and possibly a date palm. Steve would like to have an electric planer there to take off a couple of surface layers to see inside better. If anyone has one they are willing to lend, please contact Steve at 255-8240. Coconut inflorescences in various stages of development are needed too. Dan and Nusi volunteered to provide these. There will also be coconut climbing demonstrations with the Swiss bicycle, spikes, and a barefoot climb on belay. Enriquez is supposed to provide the barefoot guy.

The barefoot guy will need to practice with Greg on belay no later than Wednesday, July 25, 2007, or else the event will have to be dropped.

- (c) Steve's Coconut Products list was passed around for people to sign up to bring various items. A copy is attached to the minutes. The items should be delivered to Steve by Wednesday, July 25, 2007, at the latest. He also wants at least 100 coconuts with spoon meat and water and 50 regular coconuts. He'll need lots of coolers as well. Chris volunteered to supply the drinks and coolers. Nusi will bring a cooler for coconuts. Traci from Steve's office will be setting up a table with the other coconut products. Steve needs people who will help her out. He also needs a head count of all of the volunteers, particularly from the City, to be sure that he's ordered enough food. The food will be catered: kalua pig, mahimahi, teriyaki, that sort of thing. It will be buffet style with hot food. He's ordered food for 100 people.
- (d) A bus has been reserved and will take off around 2:30 p.m. to go to Foster Botanical Garden and Moanalua Gardens. First dibs will be for people outside of Hawaii. Local people can join the tour but drive themselves. The people who have signed up for SCA are being e-mailed to see who is interested in going on the tour. More may sign up at the conference. The bus should return around 4:30 – 5 p.m. If time becomes an issue, the tour will go to Foster only instead of both.
- (e) Ocean Rake Master (Steve)
  - (i) This will be a fun event. The SCA is open to anyone competing, not just chapters, so companies and the City can put together their own teams. The AAA team will be Dudley (Captain), Sergio, Greg, and Dan. Kevin will be the 5<sup>th</sup> member of the team if time allows. The AAA team and chapter teams get hats and t-shirts. Company teams will only get these if there are enough available. Steve needs help in getting all of the supplies for the various events. For the spear throw, he needs bamboo for spears and banana stalks for targets. He also needs someone who can weave a 'hula hoop' out of coconut fronds. About 40 coconut hula hoops are needed but 30 will do in a pinch. These will be put into the pool and competitors will use throwballs to pull them in. Volunteers in swimsuits will also be needed to be in the water for water events for safety and to keep tourists out of the area during the events. A lifeguard will also be there. People are also needed to help make shave ice. Brian offered to bring his conch shell to blow to open the competition. Various other volunteers are needed as well. The captain on each team will hold the score sheet. If he loses the score sheet, the team has to start all over again. Volunteers will be working on Saturday to help set up at the great lawn and pool area between the Sheraton and Royal Hawaiian beginning at 6 p.m. Teresa will try to get a parking validation stamp for Saturday to keep parking costs down. Volunteers should check for this at the hospitality booth or at registration. Carol will send out an e-mail to everyone once we know where the parking stamp will be. On Sunday, the start time is at 8:30 a.m. so everyone should try to be there around 7:30 a.m.

iv) Opening Ceremony (Kevin/Teresa)

- (a) Kevin noted that we want as many of the local chairs at the Opening Ceremony as possible. The local chairs will be up in front to do a welcome to conference attendees. Please wear aloha attire. He'll send out an e-mail with details.
- (b) They haven't been able to find anyone to march in the Colors, so Kevin asked for AAA volunteers. Carol, Steve, Greg, and Dudley volunteered. Chris Hudnall will also keep trying to contact the Boy Scouts. [NOTE: Subsequent to the meeting, Jackie found a Boy Scout troop to do Colors.]
- (c) For Opening Reception, Randy and the Sheraton will help make the menu great. There will have three pigs plus a whole menu instead of just pupus. There will also be Mai Tai punch and a variety of desserts. Thank you, Sheraton!!!

v) WCISA Reception

- (a) On Tuesday night (7/31), there will be a big stir fry for the WCISA Reception from 4 – 7 p.m. This will also be the thank you reception for volunteers. To get into the reception, volunteers will need either a badge if registered for the conference or a tag if not. It will be a great event and all volunteers are encouraged to attend.

vi) Speaker Pick Ups (Teresa)

- (a) Volunteers are needed to help pick up speakers. There are 79 speakers total. Some are coming in on their own. We want to have someone to meet these people at the airport. Teresa passed around her list which was highlighted showing persons needing pick up. A copy of the list is attached to the minutes. The cost for Roberts to pick them up is \$31.33/person. Volunteers will receive \$30/person to cover the cost of gas, a lei, and their time. Let Teresa know by Friday, July 20, 2007. Chris asked Teresa to get the list to him since he works in Mapunapuna and may be able to help during the week.

vii) Japanese Delegation Host

- (a) A person fluent in Japanese is needed to be the host for the Japanese delegation. Pat Oka volunteered. Kevin will let Jim Clark know.

viii) Decorations

- (a) Flowers and other decorations items need to be picked up and delivered on Thursday, July 26<sup>th</sup>. Set up will be on Friday, July 27<sup>th</sup>. Brian brought in samples of flowers and greenery from Kualoa Ranch. He asked if large Monstera leaves would be needed to decorate the stage. Both Monstera and ti leaves will be needed for decorations though not necessarily for the stage.

ix) Conference Bag Stuffing

(a) This is scheduled for 9 a.m. on Thursday, July 26<sup>th</sup>, at the Sheraton. The time might change.

x) Master List of Contacts

(a) Kevin will update the list and e-mail it to everybody who needs it.

xi) AAA T-shirts

(a) These are available for pick up at Mark Leon's truck after the meeting. See Val. Please wear them to Field Day on Saturday.

III. NEW BUSINESS

A) None

IV. ANNOUNCEMENTS

A) None

The meeting was adjourned by President Gregory Severino at 7:57 p.m.

Respectfully submitted,  
Carol Kwan

**PLEASE JOIN US!**

*The next meeting will be on Wednesday, August 15, 2007, 6:30 p.m. – 8:30 p.m. at Cattle Company Restaurant – Stuart Anderson's at 98-1262 Kaahumanu, Pearl City.*

Attachments:

1. Coconut Products List
2. Speaker Pick Up List
3. 2007 AAA Membership application

**2007 Aloha Arborist Association  
Individual Membership Application**

YES! Please process my individual membership with Aloha Arborist Association for calendar year 2007 for \$25.00 (\$10.00 for students).

I am a  New Member  Renewing Member. Date: \_\_\_\_\_

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Website: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

You may publish my information on the AAA website:

Please send this form to Aloha Arborist Association, P.O. Box 893953, Mililani, HI 96789-0953 with a \$25.00 check (\$10.00 for students) made payable to Aloha Arborist Association. Mahalo for your support!

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**2007 Aloha Arborist Association  
Company Membership Application**

YES! Please process our company membership with Aloha Arborist Association for calendar year 2006 for \$75.00. We understand this membership is valid for up to three designated company representatives to receive AAA minutes and for discounts for our employees on certain AAA training workshops.

New Member  Renewing Member. Date: \_\_\_\_\_

Company: \_\_\_\_\_

Company Members: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Website: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail(s): \_\_\_\_\_

\_\_\_\_\_

You may publish our information on the AAA website:

Please send this form to Aloha Arborist Association, P.O. Box 893953, Mililani, HI 96789-0953 with a \$75.00 check made payable to Aloha Arborist Association. Mahalo for your support!